

Listen Up! Constitution
Monmouth College

Article I: Name and Membership

- I. The name of this organization shall be Listen Up!. Any Monmouth College student, faculty, or staff member may be a member of Listen Up!.

Article II: Purpose

- I. The purpose of Listen Up! is to inform the college campus and surrounding community of ongoing social and environmental issues. Listen Up! is committed to addressing the injustices continually permeating the planet. Members address discrimination and inequality while promoting peace and justice in an attempt to bring about change.

Article III: Executive Board Officers

Section I: Positions

- I. The Executive Board of Listen Up! shall consist of three Co-Presidents, one Secretary, one Treasurer, and one or two ASMC representatives in accordance with the Associated Students of Monmouth College constitution.

Section II: Elections

- I. Any Monmouth College student may run for any of the Executive Board positions.
- II. At least one of the three Co-Presidents shall not have senior standing to ensure continuity and experience in the following year's leadership.
- III. Nominations for Executive Board positions shall occur at the second meeting of the fall semester. The election shall be conducted at the third meeting of the fall semester. The nominee receiving a simple majority (50% + 1) of the votes cast shall be named to the position for which he/she was nominated.
- IV. There is no limit to the number of terms a member may serve in office, as long as an underclassman is elected each term to one of the Co-President positions. A member must be elected to each successive term.
- V. An elected officer may not assume more than one position during any given term.

Section III: Term of Office

- I. Elected officers of Listen Up! shall serve a term which begins at the conclusion of the third meeting of the fall semester where elected and conclude at the end of the spring semester. For the underclassman Co-President(s), the term of office shall extend to the meeting in the fall when new officers are elected.

Section IV: Removal of Executive Board Officers

- I. Any Executive Board Officer not fulfilling his or her duties as stated in Article IV may be subject to removal. A 2/3 majority vote of current members is required to remove an officer.
- II. At the next scheduled meeting after removal of an officer, nominations and votes will be cast to fill the vacant position. The election stipulations from Article III, Section II shall also apply.

Article IV: Officer Duties

- I. The three Co-Presidents share the task of setting the agenda for the week's meeting.

One of the Co-Presidents shall preside over meetings of Listen Up! and keep the members focused and motivated.

Another Co-President shall act as the sergeant-at-arms and preside over any ad hoc subcommittees.

The third Co-President shall head recruitment of new members as well as efforts to retain current members.

In the event a vote has ended in a tie, the Co-Presidents shall cast the tie-breaking votes.

Co-Presidents will not participate in a vote to remove a fellow Co-President.

- II. The Secretary shall record attendance and minutes at meetings, and is responsible for relaying each meeting's minutes to all members. The Secretary shall also send out reminders of meetings and any other pertinent information to members.
- III. The Treasurer shall be responsible for maintaining an accurate balance of funds and dispersing said funds when necessary. In addition, the Treasurer shall be responsible for creating or delegating public relations for the Listen Up! organization and sponsored events.
- IV. The Student Senate Representative(s) shall be responsible for representing Listen Up! at the Associated Students of Monmouth College meetings and reporting at Listen Up! meetings.

Article V: Meetings

- I. Meetings of Listen Up! shall occur on a regularly scheduled basis, with the day and time determined at the beginning of each semester, as to which best suits members' needs.
- II. Each officer shall perform his or her respective duties and it is the members' responsibility to ensure this transpires.

Article VI: Organization Policies

- I. The rules and policies of Listen Up! shall be in agreement with all rules and policies established by Monmouth College, as delineated in the Scots Guide. For

further guidance on Parliamentary procedure and meeting structure, members shall consult *Robert's Rules of Order*.

Article VII: Amendments

- I. Any amendments to this constitution necessitate a 2/3 majority vote by all members, including Executive Board officers. The amendment must be submitted in writing to the organization members one week prior to the vote. If the amendment passes, the constitution must then be re-approved by the ASMC.